



Memorandum

**U.S. Department of
Transportation**

Office of the Secretary
of Transportation

Office of Inspector General

Subject: INFORMATION: Audit Announcement - Audit of
Financial and Cost Information, Transportation
Administrative Service Center
Project Number: 02F3014F000

Date: April 15, 2002

From: John L. Meche 
Deputy Assistant Inspector General for Financial
and Information Technology Audits

Reply To
Attn Of:

To: Assistant Secretary for Administration
Assistant Secretary for Budget and Programs

The Office of Inspector General (OIG) is initiating an audit of the Transportation Administrative Service Center (TASC) financial and cost information. The objective of the audit is to determine the validity of total amounts reported by TASC for Fiscal Year 2001, the accuracy of revenue and cost balances as shown by service activity, and the adequacy of internal controls. We also will verify the accuracy of TASC billings to customers and identify potential improvements to the billing processes. The audit will be conducted in accordance with Government Auditing Standards by a public accounting firm with technical oversight provided by the OIG.

We will contact your audit liaison to establish an entrance conference to discuss the audit. We plan to start the audit in May 2002.

cc: Martin Gertel

#